



Pointing Checklist

1. **Is the wall built from Brick or Stone masonry units?**
2. **Are the masonry units bedded on a lime, black-ash or cement mortar?**
 - Does the contractor know which joint filling compound is appropriate for the substrate?
 - Have options been given to you based on the nature of the masonry,?
 - Has the contractor demonstrated an understanding of the different types of substrate?
 - Has appropriate prep & after care options been given to you?
 - Does the contractor understand the difference between modern & traditional mortars?
3. **Is the contractor prepared to rake the joints to atleast double the width of the joint opening?**
 - Does the contractor understand they are not to cut the masonry to open the joint?
 - If the joint is 'tight' (2mm+/-) does the contractor know how to deal with it?
 - Does the contractor understand the difference between Cavity & Solid Walls?
4. **Will the contractor wash the wall facade down with a continuous flow of cold water once raked?**
5. **Has the wall been checked for damp or other adversities that could affect the finish?**
 - Will the contractor report any findings in the event issues are discovered?
 - Does the contractor know how & when to install Wall-Ties?
 - Does the contractor know how & when a liquid DPC is required?
 - Does the contractor know how & when helical stitching is required?
6. **Has provision been made to ensure continuous access to power and water?**
 - Has the contractor demonstrated experience in their planning & provision?
7. **Has provision been made to notify adjoining properties/neighbours of potential dust hazards?**
 - Has the contractor given sufficient pre-work advice?
8. **Have the appropriate checks and notifications been undertaken to ensure the works conform to laws & legislative measures?**
 - Has the council been notified and permits obtained for on-street scaffolding/skips?
 - Has the contractor enquired as to the status of the building?
 - If the building is Graded heritage status, does the contractor understand responsibilities?

- 9. Does the Quote supplied by the contractor include a Guarantee & what terms are specified?**
- Has separate provision been made for patch-work & full-face work?
 - Has provision been made for accidental damage or injury?
 - Has provision been made to inform in the event of a delay before or during works?
- 10. Has the contractor supplied any pre-booking information?**
- Did this include advice and info for: before / during / after?
 - Has the contractor undertaken any Health & Safety training?
- 11. Does the contractor hold suitable public & employer liability cover/insurance?**
- Are separate policies held to cover both public and employer liabilities?
- 12. Has the contractor charged enough to undertake the works to a 'proper' standard?**
- Beware very low priced Quotes that may force the 'cutting of corners'.
 - Contrary to popular belief, too expensive is better than too cheap.
 - Buy cheap, buy twice.
- 13. Did the contractor make you feel confident in their ability to complete the work to standard?**
- 14. Did the contractor make you feel relaxed, are they approachable and professional?**
- 15. Has the contractor given accountable payment options?**
- Does the contractor provide receipts for all payments made?
 - Does the contractor require a deposit / stage payments?
 - Has the contractor made you aware of any potential changes in cost in special events?
 - Does the contractors paperwork indicate a thorough understanding of their role?
 - Did the contractors paperwork outline payment terms and turnaround times?
 - Did the contractors paperwork outline any last-minute cancellation fees?

Notes: